# **Nicole's School of Dance Policies**

#### Registration:

All registrations must be completed online and your first and last month's tuition can be paid online or mailed to: Nicole's School of Dance

1120 South Oak Street Suite 103 La Crescent, MN 55947 www.nschoolofdance.com

# **Tuition Fees and Payments:**

\*TUITION IS NON-REFUNDABLE, sorry no exceptions.

\*Tuition rates are for the full season (September to May, including studio holidays and 1 snow day), not by class or month.

\*Tuition is paid monthly or annually.

\*Tuition is due by the 1<sup>st</sup> of every month with a 9 day grace period. Overdue payments will receive an emailed statement.

\*\$20 late fee will be added to accounts that are overdue on the 11<sup>th</sup> of the month.

\*NSF checks will incur a \$30 NSF fee.

\*SCRIP can ONLY be used for tuition and studio apparel (this does not include costumes).

#### Discounts:

\*Siblings receive a 10% discount on the smaller tuition account for regular classes during the school year.

\*No sibling discounts for summer classes.

\*If paying for the entire season (Sept-May), you will receive a 5% discount on the entire season's balance. \*Dance Star – Dancers who take 4.5 hours or more classes per week pay \$180 for unlimited number of classes. This also allows dancers to take lower level classes en pointe and trying higher level classes once a month up until March 1<sup>st</sup>.

# Class Transfer/Change and Withdrawals:

\*Changing class is allowed within the first month of class. Changes will not be allowed after this time.
\*Withdrawal from any class requires a formal written, one month's notice.

\*There is a two-month minimum for all classes.

### **Refunds and Credits:**

\*Refunds will only be given if NSD cancels a class.
\*For full year pre-paid tuition you will receive a 50% refund and the remaining will be available on your account for one year.

### Attendance:

Regular attendance is vital to student progress and group choreography. Please make every effort to attend each class. Students may make up missed classes until March 1st. There are no refunds for missed classes.

#### **Parent Observation:**

Parent observation will be the last 10 minutes of class in October and February. These days we invite parents and family into the studio to watch class.

### **Inclement Weather Policy:**

\*Incase of inclement weather, an email message and facebook post will be sent by 1:30pm. We do not necessarily follow school closings.

\*Any cancelled classes may be made up on your own time from our regular class schedule.

#### Costumes:

\*Please see class schedule for costume fees.

\*All classes have one costume unless otherwise noted.

\*All costume must be paid in full by November 1st.
\*No costume refunds after costumes have been

\*No costume refunds after costumes have been purchased.

\*Costumes will not be ordered unless payment is received in full.

\*Additional fees will be charged for costumes ordered late.

\*Costumes will be distributed when all outstanding fees have been paid in full.

\*Measurement will be taken the first week of November.

### **Season Recitals:**

\*NSD offers two fully staged, professional recitals, holiday and spring recital at the La Crescent Fine Arts Center.

\*NSD encourages but does not require participation.

### **Communications:**

\*Emailed newsletters and reminders

\*Studio bulletin board

\*Facebook - Nicole Wiczek

\*Recital handbook

\*Questions – I am happy to answer any questions you may have.

### Logo/Name Usage

There is a \$15 fee per logo used on items not distributed by Nicole's School of Dance. All items must be preapproved.

# **Private Lessons:**

Please ask for more information regarding these policies.

I have read and agree to NSD's policies.